

**OFFICIAL NOTICE
DECISION OF BOARD OF CIVIL AUTHORITY**

To: _____

Appellant notified by certified mail on:
(Date of Entry)

Your appeal to the Board of Civil Authority concerning the appraisal of your property, identified in the Grand List Book with school property account number (SPAN): _____ has been given careful consideration, with the following results:

Result of Grievance:

Value(s) Set by BCA:

Total Listed Value \$ _____*
Nonresidential Allocation _____
Homestead Allocation _____
Housesite LV _____

Total Listed Value \$ _____*
Nonresidential Allocation _____
Homestead Allocation _____
Housesite LV _____

*If the parcel is enrolled in the use value appraisal program, the BCA must establish the contributory values as required by 32 V.S.A. §3756. Use attachment or a copy of the current use printout the listers filed with PVR with any changes made by the BCA.

Date Appeal Filed: _____ B.C.A. Hearing Notice Date: _____

Date, Time, Place of B.C.A. Hearing: _____

B.C.A. Members Present: _____

Appearing for Listers: _____

Appearing for Appellant: _____

Summary of Testimony/Argument By:

Appellant:

Listers:

Property Inspected By: _____

Statute requires minimum
of three members

Date of Inspection: _____

Report of Inspection Committee: (Use attachment if necessary)

Board's Decision with Reasons: (Use attachment if necessary)

Certificate: I hereby certify that this is a true record of the action taken on this appeal by the Board of Civil Authority of the town/city.

_____, Chairman
Board of Civil Authority

Filed in the town/city clerk's office on _____, _____ at _____ m.
to be recorded in the Grand List Book of April 1, _____(year).

Attest: _____
Town/City Clerk

Pursuant to Title 32, V.S.A., section 4461, if you are aggrieved by this decision you may appeal either to the Director of the Division of Property Valuation and Review or to the Superior Court of the county in which the property is situated. The appeal to either the director or the superior court is governed by Rule 74 of the Vermont Rules of Civil Procedure and is commenced by filing a notice of appeal with the town clerk within 30 days of the day this decision was mailed to you by the town clerk (date of entry noted on reverse). The town clerk transmits a copy of the notice to the director or to the superior court as indicated in the notice and shall record or attach a copy of the notice in the grand list book.

Be sure your appeal indicates which avenue of appeal you wish to pursue (court or director), clearly identifies the property under appeal, and is accompanied by the correct filing fee. The appeal to the Superior Court shall be accompanied by a \$250 fee for each parcel being appealed; the fee is \$70 per parcel on appeal to the Director. If the property under appeal is enrolled in the use value appraisal program, please indicate that in your appeal. If the property under appeal contains a homestead, please include that information.

Attachment U

ATTACHMENT USE VALUE APPRAISAL

Appeal of _____ SPAN# _____

The subject property has land and/or buildings enrolled in the use value appraisal program in accord with 32 V.S.A. Chapter 124. The contributory values have been established in accord with 32 V.S.A. §3756(d)(1).

	NonRes	Homestead
Contributory Value of Dwellings and Non-Farm Buildings:	_____	_____
Contributory Value of Farm Buildings	_____	_____
Contributory Value of Excluded Land	_____	_____
Contributory Value of Enrolled Land	_____	_____
 Total Listed Value	 _____	 _____